



TOWN OF NORTHBOROUGH

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LINCOLN STREET ELEMENTARY SCHOOL BUILDING COMMITTEE MEETING MINUTES – August 13, 2015

Members Present: Leslie Rutan, Chair of Building Committee and
Board of Selectmen Member
John Coderre, Town Administrator
Christine Johnson, School Superintendent
Patricia Kress, Northborough School Committee Member
Christopher Lawson, Building Committee Member
Cheryl Levesque, School Business Manager
Jason Perreault, Board of Selectmen Member and
Vice-Chair of Building Committee
Julie Peterson, Building Committee Member

Also in attendance: Alan Minkus, Colliers International
Phil Palumbo, Colliers International
Katie Crockett, Lamoureux, Pagano & Associates

Absent: Jennifer Drohan, Northborough School Committee Member
Jennifer Parson, Principal, Lincoln Street Elementary School

Leslie Rutan called the meeting to order at 2:13 p.m.

Approval of Minutes:
Postponed

OPM'S Report:

Mr. Minkus distributed and reviewed the Project Budget vs. Actual Spent to Date. The project is currently on budget and on schedule.

Mr. Palumbo distributed and reviewed a handout outlining recent construction activity and next steps. Ms. Johnson noted that the school will be open on August 31st from 4:00 to 5:30 for parents to visit prior to the start of school for students on September 1st.

Architect's Report:

Ms. Crockett reported that the technology procurement specifications are currently underway. This technology is scheduled to be installed in the December timeframe.

Ms. Crockett provided an overview of the color schemes as planned for the building. By consensus the Building Committee expressed their support of the planned scheme and found it was in line with the preliminary vision for the project.

Any other business to come before the Committee:

None at this time.

Next meeting date:

The next meeting of the Building Committee will be held at on September 17, 2015 at 1:00 p.m.

Adjournment:

Mr. Perreault moved, Ms. Peterson seconded, and it was unanimously voted to adjourn the meeting.

The meeting adjourned at 2:55 p.m.

Respectfully submitted,

Cheryl Levesque
Business Director

Documents used during meeting:

August 13, 2015 Meeting Agenda

Project Status – LSES Construction dated August 13, 2015

Project Budget vs. Actual Spent to Date dated August 4, 2015